

FCA Registration number: IP00130C

# Advance Credit Union Limited

Annual Report and Financial Statements

for the Year Ended 30 September 2018



**HALLIDAYS**  
MORE THAN JUST ACCOUNTANTS

Hallidays  
Statutory Auditor  
Riverside House  
Kings Reach Business Park  
Yew Street  
Stockport  
SK4 2HD

# Advance Credit Union Limited

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# Advance Credit Union Limited

## Credit Union Information

<b>Chair</b>	Melanie Lockey
<b>Chief executive</b>	Philip Cole
<b>Directors</b>	Pat Tennant Melanie Lockey Jacqueline Fahey Marilyn Dixon
<b>Secretary</b>	Marilyn Dixon
<b>Registered office</b>	200 Sutton New Road Erdington Birmingham B23 6QU
<b>Bankers</b>	HSBC 56 High Street Erdington Birmingham B1 2HB  Unity Trust Bank Plc Nine Bridleyplace Birmingham B1 2HB
<b>Auditors</b>	Hallidays Statutory Auditor Riverside House Kings Reach Business Park Yew Street Stockport SK4 2HD

## **Advance Credit Union Limited**

### **Directors' Report Year Ended 30 September 2018**

The Board of directors present their report and the financial statements for the year ended 30 September 2018.

#### **The Board of Directors**

The Board of directors who held office during the year were as follows:

Pat Tennant  
Melanie Lockey  
Jacqueline Fahey  
Marilyn Dixon  
James Burn (resigned 31st March 2018)

#### **Principal activities and business review**

The principal activity of the credit union during the year was that of the provision of savings and lending facilities for the benefit of its members.

The qualification for admission to membership of the credit union is restricted to individuals who reside or are employed in the in the north or east parliamentary constituencies of Birmingham (including Sutton Coldfield) and the boroughs of Solihull and Tamworth. Immediate relatives of qualifying members are also admitted to the credit union.

#### **Results and dividends**

The accounts show the results for the year's activities for the combined operations.

The surplus for the year, before taxation, amounted to £70,094 (2017: £68,708). Particulars of the dividends paid are detailed in note 16 to the financial statements,

The dividend is calculated at 1.00% (2017: 1.00%) for the Member Accounts and Junior Accounts. The remainder of the surplus is transferred to the general reserve.

#### **Directors responsibilities**

The directors are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.

Credit Union Law requires the directors to prepare financial statements for each financial year. Under that law the Board of Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under Credit Union law the Board of Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Credit Union and of the surplus or deficit of the Credit Union for that period. In preparing these financial statements, the Board of Directors are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Credit Union will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Credit Union's transactions and disclose with reasonable accuracy at any time the financial position of the Credit Union and enable them to ensure that the financial statements comply with The Co-operative and Community Benefit Societies Act 2014. They are also responsible for safeguarding the assets of the Credit Union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Advance Credit Union Limited**

**Directors' Report Year Ended 30 September 2018**

**Disclosure of information to the auditors**

Each director has taken steps that they ought to have taken as a director in order to make themselves aware of any relevant audit information and to establish that the Credit Union's auditors are aware of that information. The directors confirm that there is no relevant information that they know of and which they know the auditors are unaware of.

**Reappointment of auditors**

Hallidays will be recommended for re-appointment at the AGM under The Co-operative and Community Benefit Societies Act 2014.

Approved by the board on ..... and signed on its behalf by:

.....  
Melanie Lockey  
Chair

.....  
Jacqueline Fahey  
Director

## **Advance Credit Union Limited**

### **Independent Auditor's Report to the Members of Advance Credit Union Limited**

#### **Opinion**

We have audited the financial statements of Advance Credit Union for the year ended 30 September 2018, set out on pages 7 to 10. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the Credit Union's members, as a body, in accordance with Section 87, Part 7 of Chapter 14 of The Co-operative and Community Benefit Societies Act 2014. Our audit work has been undertaken so that we might state to the Credit Union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Credit Union and the Credit Union's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the Credit Union's affairs as at 30 September 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of The Co-operative and Community Benefit Societies Act 2014.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Credit Union in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate: or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Credit Union's ability to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## **Advance Credit Union Limited**

### **Independent Auditor's Report to the Members of Advance Credit Union Limited**

#### **Other information**

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matter prescribed by The Co-operative and Community Benefit Societies Act 2014**

In our opinion the financial statements:

- give a true and fair view of the state of the Credit Union's affairs as at 30 September 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of The Co-operative and Community Benefit Societies Act 2014.

#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where The Co-operative and Community Benefit Societies Act 2014 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Committee of Management' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Respective responsibilities of The Board of Directors**

As explained more fully in the Board of Directors' Responsibilities (set out on page 2), the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Directors are responsible for assessing the Credit Union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board of Directors either intend to liquidate the Credit Union or to cease operations, or have no realistic alternative but to do so.

## Advance Credit Union Limited

### Independent Auditor's Report to the Members of Advance Credit Union Limited

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Credit Union's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Directors.
- Conclude on the appropriateness of the Board of Directors use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Credit Union's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Credit Union to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Credit Union to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the Credit Union audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

.....  
Nichola Coles FCCA (Senior Statutory Auditor)  
For and on behalf of Hallidays, Statutory Auditor  
Riverside House  
Kings Reach Business Park  
Yew Street, Stockport  
SK4 2HD

Date:.....



## Advance Credit Union Limited

### Revenue Account for the Year Ended 30 September 2018

	Note	2018 £	2017 £
Income	3	375,637	337,403
Administrative expenses		<u>(305,543)</u>	<u>(268,427)</u>
Operating surplus	4	<u>70,094</u>	<u>68,976</u>
Surplus/(Deficit) before tax		70,094	68,976
Taxation	7	<u>(506)</u>	<u>(268)</u>
Surplus/(Deficit) for the financial year		<u><u>69,588</u></u>	<u><u>68,708</u></u>

The above results were derived from continuing operations.

## Advance Credit Union Limited

(FCA Registration number: IP00130C)  
Balance Sheet as at 30 September 2018

	Note	2018 £	2017 £
<b>Fixed assets</b>			
Tangible assets	8	31,817	31,055
<b>Current assets</b>			
Debtors	9	1,231,631	1,136,614
Cash at bank and in hand		<u>1,573,190</u>	<u>1,323,996</u>
		2,804,821	2,460,610
<b>Creditors:</b> Amounts falling due within one year	11	<u>(69,487)</u>	<u>(17,704)</u>
<b>Net current assets</b>		<u>2,735,334</u>	<u>2,442,906</u>
<b>Net assets</b>		<u>2,767,151</u>	<u>2,473,961</u>
<b>Capital and reserves</b>			
Members shares	12	2,466,891	2,224,629
General reserves		277,961	228,945
Dividend reserves		<u>22,299</u>	<u>20,387</u>
Total equity		<u>2,767,151</u>	<u>2,473,961</u>
Approved by the board on ..... and signed on its behalf by:			

.....  
Melanie Lockey  
Chair

.....  
Jacqueline Fahey  
Director

The notes on pages 11 to 19 form an integral part of these financial statements.

## Advance Credit Union Limited

### Statement of Changes in Equity for the Year Ended 30 September 2018

	<b>Members shares £</b>	<b>General reserves £</b>	<b>Dividend reserves £</b>	<b>Total £</b>
At 1 October 2017	2,224,629	228,945	20,387	2,473,961
Surplus for the year	-	-	69,588	69,588
Transfers	-	49,016	(49,016)	-
Total comprehensive income	-	49,016	20,572	69,588
Dividends	-	-	(18,660)	(18,660)
Member shares deposited	4,080,640	-	-	4,080,640
Member shares withdrawn	(3,838,378)	-	-	(3,838,378)
At 30 September 2018	<u>2,466,891</u>	<u>277,961</u>	<u>22,299</u>	<u>2,767,151</u>
	<b>Members shares £</b>	<b>General reserves £</b>	<b>Dividend reserves £</b>	<b>Total £</b>
At 1 October 2016	1,876,376	179,681	17,226	2,073,283
Surplus for the year	-	-	68,708	68,708
Transfers	-	49,264	(49,264)	-
Total comprehensive income	-	49,264	19,444	68,708
Dividends	-	-	(16,283)	(16,283)
Member shares deposited	3,861,623	-	-	3,861,623
Member shares withdrawn	(3,513,370)	-	-	(3,513,370)
At 30 September 2017	<u>2,224,629</u>	<u>228,945</u>	<u>20,387</u>	<u>2,473,961</u>

The notes on pages 11 to 19 form an integral part of these financial statements.

## Advance Credit Union Limited

### Statement of Cash Flows for the Year Ended 30 September 2018

	Note	2018 £	2017 £
<b>Cash flows from operating activities</b>			
Surplus for the year		69,588	68,708
Adjustments to cash flows from non-cash items			
Depreciation and amortisation	4	9,153	5,475
Taxation provision	7	506	268
Impairment losses		37,121	20,386
		116,368	94,837
Working capital adjustments			
Decrease/(increase) in other debtors	9	2,307	(4,050)
Decrease in other creditors	11	(3,804)	(757)
Increase/(decrease) in provisions		9,258	(21,683)
Increase/(decrease) in deferred income, including government grants		55,355	(1,400)
		179,484	66,947
Cash generated from operations		179,484	66,947
Taxation paid	7	(274)	(440)
		179,210	66,507
Net cash flow from operating activities		179,210	66,507
<b>Cash flows from investing activities</b>			
Acquisitions of tangible assets		(9,916)	(24,561)
<b>Cash flows from changes in operating assets and liabilities</b>			
Dividends paid	16	(18,660)	(16,283)
Cash inflow from share deposits		4,080,640	3,861,623
Cash outflow from share withdrawals		(3,838,378)	(3,513,370)
New loans to members		(2,262,043)	(2,078,819)
Repayment of loans by members		2,118,341	1,983,476
		79,900	236,627
<b>Net cash flows from operating activities</b>		79,900	236,627
Net increase in cash and cash equivalents		249,194	278,573
Cash and cash equivalents at 1 October		1,323,996	1,045,423
Cash and cash equivalents at 30 September		1,573,190	1,323,996

The notes on pages 11 to 19 form an integral part of these financial statements.

# Advance Credit Union Limited

## Notes to the Financial Statements for the Year Ended 30 September 2018

### 1 General information

The address of its registered office is:  
200 Sutton New Road  
Erdington  
Birmingham  
B23 6QU

### Legal and regulatory framework

The Credit Union is a society established under the Industrial and Provident Societies Act 1965, whose principal activity is to operate as a Credit Union, within the meaning of the Credit Unions Act 1979. The Credit Union has registered with the FCA under the provisions of the Co-Operative and Community Benefit Societies Act 2014.

In accordance with the regulatory environment for Credit Union's, deposits from members can be made by subscription for redeemable shares, deferred shares and interest-bearing shares. At present the Credit Union has only issued redeemable shares.

### 2 Accounting policies

#### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### Statement of compliance

These financial statements were prepared in accordance with Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

#### Basis of preparation

These financial statements have been prepared in accordance with FRS102 'The Financial Reporting Standard Applicable in the UK and Republic of Ireland' and also with The Co-Operative and Community Benefit Societies Act 2014.

The financial statements are prepared on the historical cost basis.

#### Going concern

The financial statements have been prepared on a going concern basis.

#### Income

Loan interest receivable and similar income: Interest on both loans to members and loans to banks (ie. cash and cash equivalents held on deposit with other financial institutions) is recognised using the effective interest method, and is calculated and accrued on a daily basis.

Fees and commissions receivable: Fees and charges either arise in connection with a specific transaction, or accrue evenly over the year. Income relating to individual transactions is recognised when the transaction is completed.

## Advance Credit Union Limited

### Notes to the Financial Statements for the Year Ended 30 September 2018

#### Other grants

Grant income is included on an accruals basis with revenue grants credited to the income and expenditure account.

Grants in respect of capital expenditure are released to the statement of comprehensive income by equal annual instalments over the expected useful lives of the relevant assets.

#### Tax

The tax charge for the year reflects current tax payable. Current tax is the expected corporation tax payable for the year, using tax rates in force for the year. The Credit Union is not liable to corporation tax payable on its activities of making loans to members, and investing surplus funds, as these are not classified as a trade. However, corporation tax is payable on investment income.

As a result of the limited activities of the Credit Union from which surpluses are chargeable to corporation tax, it is unlikely that deferred tax will arise.

#### Tangible assets

Tangible assets are stated in the statement of financial position at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

The cost of tangible assets includes directly attributable incremental costs incurred in their acquisition and installation.

#### Depreciation

Depreciation is provided to write off the cost of each item of property, plant and equipment, less its estimated residual value, on a straight line basis over its estimated useful life. The categories of property, plant and equipment are depreciated as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Fixtures and fittings	20% straight line
Leasehold improvements	20% straight line

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and with the Bank of England and loans and advances to banks (ie. cash deposited with banks) with maturity of less than or equal to three months.

#### Financial assets - loans and advances to members

Loans to members are financial assets with fixed to determinable payments, and are not quoted in active market. Loans are recognised when cash is advanced to members and measured at amortised cost using the effective interest method.

Loans are derecognised when the right to receive cash flows from the asset have expired, usually when all amounts outstanding have been repaid by the member. The Credit Union does not transfer loans to third parties.

## **Advance Credit Union Limited**

### **Notes to the Financial Statements for the Year Ended 30 September 2018**

#### **Impairment of financial assets**

The Credit Union assesses, at each balance sheet date, if there is objective evidence that any of its loans to members are impaired. The loans are assessed collectively in groups that share similar credit risk characteristics, because no loans are individually significant. In addition, if, during the course of the year, there is objective evidence that any individual loan is impaired, a specific loss will be recognised.

Any impairment losses are recognised in the revenue account, as the difference between the carrying value of the loan and the net present value of the expected cash flows.

The provision for doubtful debts is made in accordance with guidance issued by the PRA/FCA

#### **Financial liabilities - members shares**

Members' shareholdings in the Credit Union are redeemable and described as members shares - repayable on demand. They are initially recognised at the amount of cash deposited and subsequently measured at initial deposit plus any dividend applicable to the members account.

#### **Employee benefits**

Defined contributions plans: The amounts charged as expenditure for the defined contribution plan are the contributions payable by the Credit Union for the relevant period.

Other employee benefits: Other short and long term employee benefits, including holiday pay, are recognised as an expense over the period they are earned.

#### **Reserves**

Income and expenditure are the accumulated surpluses to date that have not been declared as dividends returnable to members.

#### **Use of estimates and judgements**

The preparation of financial statements requires the use of certain accounting estimates. It also requires the Directors to exercise judgement in applying the Credit Unions accounting policies.

The key significant area of management estimates and judgements relates to the provision for bad debts. The basis of the bad debt provision is set out in note 18.

#### **Leases**

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged against the surplus on a straight line basis over the period of the lease.

#### **Share capital**

Member shares are classified as equity.

## Advance Credit Union Limited

### Notes to the Financial Statements for the Year Ended 30 September 2018

#### 3 Revenue

The analysis of the Credit Union's revenue for the year from continuing operations is as follows:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Loan interest receivable from members	327,196	291,558
Grants received	1,400	7,557
Other revenue	47,041	38,288
	<u>375,637</u>	<u>337,403</u>

#### 4 Operating profit

Arrived at after charging/(crediting)

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Depreciation expense	<u>9,153</u>	<u>5,475</u>

#### 5 Staff costs

The aggregate payroll costs were as follows:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Wages and salaries	157,970	149,738
Staff training	509	-
	<u>158,479</u>	<u>149,738</u>

The average number of persons employed by the Credit Union (including directors) during the year, analysed by category was as follows:

	<b>2018</b>	<b>2017</b>
	<b>No.</b>	<b>No.</b>
Administration and support	<u>7</u>	<u>7</u>

#### 6 Auditors' remuneration

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Audit of the financial statements	<u>5,280</u>	<u>4,800</u>

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Audit of the financial statements	5,280	4,800
Non audit services	1,650	1,500
	<u>6,930</u>	<u>6,300</u>



## Advance Credit Union Limited

### Notes to the Financial Statements for the Year Ended 30 September 2018

#### 7 Taxation

Tax charged/(credited) in the income statement

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
<b>Current taxation</b>		
UK corporation tax	506	268

#### 8 Tangible assets

	<b>Leasehold Improvements</b>	<b>Fixtures and fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost or valuation</b>			
At 1 October 2017	41,999	32,980	74,979
Additions	5,638	4,278	9,916
At 30 September 2018	47,637	37,258	84,895
<b>Depreciation</b>			
At 1 October 2017	19,120	24,805	43,925
Charge for the year	6,257	2,896	9,153
At 30 September 2018	25,377	27,701	53,078
<b>Carrying amount</b>			
At 30 September 2018	22,260	9,557	31,817
At 30 September 2017	22,879	8,176	31,055

#### 9 Debtors

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Members' loans net of provision	1,221,401	1,124,077
Prepayments	10,230	12,537
Total current and other debtors	1,231,631	1,136,614

The bad debt provision at the year end is £41,179 (2017: £31,920).

## Advance Credit Union Limited

### Notes to the Financial Statements for the Year Ended 30 September 2018

#### 10 Cash and cash equivalents

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Cash on hand	11,459	4,752
Cash at bank	469,935	810,059
Short-term deposits	1,091,796	509,185
	<b>1,573,190</b>	<b>1,323,996</b>
	<b>1,573,190</b>	<b>1,323,996</b>

#### 11 Creditors

	<b>Note</b>	<b>2018</b>	<b>2017</b>
		<b>£</b>	<b>£</b>
<b>Due within one year</b>			
Social security and other taxes		2,778	2,763
Accrued expenses		6,654	10,473
Income tax liability	7	500	268
Deferred grants		59,555	4,200
		<b>69,487</b>	<b>17,704</b>
		<b>69,487</b>	<b>17,704</b>

#### 12 Share capital

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
As at 1 October 2017	2,224,629	1,876,376
Cash inflow from share deposits	4,080,640	3,861,623
Cash outflow from share withdrawals	(3,838,378)	(3,513,370)
	<b>2,466,891</b>	<b>2,224,629</b>
	<b>2,466,891</b>	<b>2,224,629</b>

#### 13 Obligations under leases and hire purchase contracts

##### Operating leases

The total of future minimum lease payments is as follows:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Later than one year and not later than five years	3,289	5,060
Later than five years	74,250	87,750
	<b>77,539</b>	<b>92,810</b>
	<b>77,539</b>	<b>92,810</b>

The amount of non-cancellable operating lease payments recognised as an expense during the year was £17,136 (2017 - £17,136).

## Advance Credit Union Limited

### Notes to the Financial Statements for the Year Ended 30 September 2018

#### 14 Financial risk management

The Credit Union manages its subscribed capital and loans to members so that it earns income from the margin between interest receivable and interest payable/dividends payable.

The main financial risks arising from the Credit Union activities are credit risk, liquidity risk, market risk and interest rate risk. The Board reviews and agrees policies for managing each of these risks, which are summarised below.

**Credit risk:** Credit risk is the risk that a borrower will default on their contractual obligations relating to repayments to the Credit Union, resulting in financial loss to the Credit Union. In order to manage this risk the Board approves the Credit Union's lending policy, and all changes to it. All loan applications are assessed with reference to the lending policy in force at the time. Subsequently loans are regularly reviewed for any factors that may indicate that the likelihood of repayment has changed. There is also the risk that the Credit Union's surplus cash held as deposits may be lost due to financial institution failure. The Credit Union mitigates this risk by holding deposits in a range of financial institutions and undertaking regular due diligence on the financial stability of these institutions.

**Liquidity risk:** The Credit Union's policy is to maintain sufficient funds in liquid form at all times to ensure that it can meet its liabilities as they fall due. The objective of the Credit Union's liquidity policy is to smooth the mismatches between maturing assets and liabilities and to provide a degree of protection against any unexpected developments that may arise.

**Market risk:** Market risk is generally comprised of interest rate risk, currency risk and other price risk. The Credit Union conducts all its transactions in sterling and does not deal in derivatives or commodity markets. Therefore the Credit Union is not exposed to any form of currency risk or other price risk.

**Interest rate risk:** The Credit Union's main interest rate risk arises from differences between the interest rate exposures on the receivables and payables that form an integral part of a Credit Union's operations. The Credit Union considers rates of interest receivable when deciding on the dividend rate payable on subscribed capital. The Credit Union does not use interest rate options to hedge its own positions.

## Advance Credit Union Limited

### Notes to the Financial Statements for the Year Ended 30 September 2018

#### 15 Interest rate risk disclosures

The following table shows the average interest rates applicable to relevant financial assets and financial liabilities.

	2018		2017	
	Amount £	Average interest rate	Amount £	Average interest rate
<b>Financial assets</b>				
Loans to members	1,262,580	25.91%	1,155,575	25.23%
<b>Shares repayable on demand</b>				
Members shares	2,466,891	1.00%	2,224,629	1.00%

The interest rates applicable to loans to members are fixed and range from 9.0% to 36%.

The interest payable on shares is determined on the basis of income less administrative expenses and, as can be seen above, a consistent margin is maintained between interest receivable and interest payable. As a result, the surplus for the year is not particularly sensitive to interest rate risk and no sensitivity analysis is presented.

#### 16 Dividends

Dividends are accounted for when approved by the vote of members. The amount available for distribution from the dividend reserve at the balance sheet date was £22,299 (2017: 18,660).

#### 17 Commitments

##### Capital commitments

The credit union had entered into an agreement in relation to further building work being carried out. The total amount contracted for but not provided in the financial statements was £Nil (2017 - £4,698).

## Advance Credit Union Limited

### Notes to the Financial Statements for the Year Ended 30 September 2018

#### 18 Credit risk disclosures

The carrying amount of the loans to members represents the Credit Union's maximum exposure to credit risk. The following table provides information on the credit quality of loan repayments. Where loans are not impaired it is expected that the amounts repayable will be received in full.

	2018		2017	
	Amount	Proportion	Amount	Proportion
	£	%	£	%
<b>Not impaired:</b>				
Neither past due not impaired	1,132,221	87.94%	1,026,965	87.30%
Up to 3 months past due	81,244	6.31%	94,670	8.05%
Between 3 and 6 months past due	-	0.00%	-	0.00%
Between 6 months and 1 year past due	-	0.00%	-	0.00%
Over 1 year past due	-	0.00%	-	0.00%
<b>Sub-total: loans not impaired</b>	1,213,465	94.25%	1,121,635	95.34%
<b>Individually impaired:</b>				
Not yet past due, but impaired	-	0.00%	-	0.00%
Up to 3 months past due	-	0.00%	-	0.00%
Between 3 and 6 months past due	16,841	1.31%	12,481	1.06%
Between 6 months and 1 year past due	24,662	1.92%	15,427	1.31%
Over 1 year past due	32,585	2.53%	26,840	2.28%
<b>Total loans</b>	1,287,553	100%	1,176,383	100%
<b>Impairment allowance</b>	(66,152)		(52,306)	
<b>Total carrying value</b>	1,221,401		1,124,077	

#### 19 Related party transactions

##### Summary of transactions with other related parties

During the year 1 board member (2017: 1) 3 members of staff (2017: 1) and 2 other close relatives (2017: 3) took out loans on the same basis as other members of the Credit Union.

## Advance Credit Union Limited

### Detailed Revenue Account for the Year Ended 30 September 2018

	2018 £	2017 £
Income (analysed below)	<u>375,637</u>	<u>337,403</u>
Gross surplus (%)	100%	100%
<b>Administrative expenses</b>		
Employment costs (analysed below)	158,479	149,738
General administrative expenses (analysed below)	87,225	77,647
Finance charges (analysed below)	13,565	15,181
Depreciation costs (analysed below)	9,153	5,475
Impairment losses on loans to members	<u>37,121</u>	<u>20,386</u>
	<u>305,543</u>	<u>268,427</u>
Operating surplus	<u>70,094</u>	<u>68,976</u>
Surplus before tax	<u><u>70,094</u></u>	<u><u>68,976</u></u>

This page does not form part of the statutory financial statements.

## Advance Credit Union Limited

### Detailed Revenue Account for the Year Ended 30 September 2018

	2018 £	2017 £
<b>Income</b>		
Interest on members' loans	327,196	291,558
Bank deposit Interest	2,664	1,340
Other revenue	7,978	5,511
Grants released	1,400	7,557
Sundry income	36,399	31,437
	375,637	337,403
<b>Employment costs</b>		
Wages and salaries	157,970	149,738
Staff training	509	-
	158,479	149,738
<b>General administrative expenses</b>		
Insurance	20,371	19,720
Rent and rates	16,748	19,790
Office running costs	14,929	12,850
Printing, postage and stationery	7,627	4,142
Sundry expenses	2,412	5,320
Travel and subsistence	1,942	-
Accountancy and payroll	1,650	1,500
Auditor's remuneration - The audit of the credit union's annual accounts	5,280	4,800
Legal and professional fees	16,266	9,525
	87,225	77,647
<b>Finance charges</b>		
Bank charges	13,565	15,181
<b>Depreciation costs</b>		
Depreciation	9,153	5,475
<b>Impairment losses on loans to members</b>		
Impairment expense	37,121	20,386
Operating surplus	70,094	68,976
Surplus before tax	70,094	68,976

This page does not form part of the statutory financial statements.